AGENDA

SENECA TOWN BOARD

Regular Meeting | Tuesday, June 16th, 2026 | 7:30 pm

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda
4. Privilege of the Floor
5. Supervisor's Report
    a. County Updates
    b. Buildings & Grounds Discussion
    c. Town Discussion
6. Approve the Minutes
    a. May 13th- Financial Workshop
    b. May 19th- Regular Board Meeting
7. Communications
    a. Soil & Water Know Your Septic Pamphlet
8. Department Reports
    a. Casella
    b. Highway
    c. Water
    d. CEO
    e. Assessor
    f. Town Clerk
    g. Historian
9. Accept Supervisor, Town Clerk, and CEO Reports
10. Warrants
    a. **Resolution #50-26:** 2026 Warrants
11. New Business
    a. **Resolution #51-26:** Approve Roofing Quote for Highway & Water Building
    b. **DRAFT Resolution #1:** *Resolution Authorizing the Award of a Paving Contract for the North Side of The Town Complex and Appropriating Reserve Funds*
    c. **DRAFT Resolution #2:** *Resolution Authorizing the Deferral of the North Side Town Complex Paving Project and Authorizing Applications for State Funding Assistance*
12. Old Business
13. Privilege of the Floor
14. Adjournment

Resolution # 50-26

Authorization to Pay the 2026 Audited Vouchers

WHEREAS, the Town of Seneca Town Board must authorize payment of bills within the Town each month; and

WHEREAS, prior to authorizing, the Town Board will present claim numbers and the amount to be paid for each department; and now, therefore

BE IT RESOLVED, the Town Board of the Town of Seneca hereby authorizes payment of the May 2026 bills as presented.

Resolution #51-26

Accept Quote for roofing proposal for the Town of Seneca Highway & Water building

WHEREAS, the Town of Seneca determined that repairs and improvements to the roof of the town Highway & Water building were necessary; and

WHEREAS, the town made a good faith effort to obtain three quotes for the proposed work in accordance with its procurement policy; and

WHEREAS, despite diligent efforts, only two quotes were received; and

WHEREAS, the town received the following proposals from Proctor Enterprises:

1. Proposal in the amount of $17,900.00, including removal of all existing roof screws, installation of oversized neoprene screws, and removal and disposal of all debris; and
2. Proposal in the amount of $28,900.00, including cleaning and removal of all roof debris, pressure washing of the roof surface, installation of a silicone-based rubberized roof coating over the entire roof, removal and disposal of all debris, a ten (10) year labor warranty, and a ten (10) year warranty on the silicone coating; and

WHEREAS, the town board has reviewed both proposals and has determined that the proposal in the amount of $28,900.00 provides the greater long-term value and protection for the town facility through the addition of a complete roof coating system and warranty coverage;

NOW, THEREFORE, BE IT RESOLVED, that the town board of the Town of Seneca hereby acknowledges that a good faith effort was made to obtain three quotes but only two were received; and

BE IT FURTHER RESOLVED, that the town board accepts the proposal from proctor enterprises in the amount of twenty-eight thousand nine hundred dollars ($28,900.00) for the cleaning, preparation, coating, and warranty work described in the proposal; and

BE IT FURTHER RESOLVED, that the town supervisor is authorized to execute any necessary documents and take any actions necessary to complete the project.

DRAFT Resolution #1

Resolution Authorizing the Award of a Paving Contract for the North Side of The Town Complex and Appropriating Reserve Funds

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WHEREAS, the Town Board of the Town of Seneca has determined that paving improvements to the north side of the Town Complex are necessary to maintain and improve Town infrastructure; and

WHEREAS, the Town Board has reviewed the proposal submitted by Ruston Paving Company, Inc. for completion of the paving project; and

WHEREAS, the Town previously appropriated Two Hundred Fifty Thousand Dollars ($250,000.00) for the combined costs of roof replacement and driveway replacement projects; and

WHEREAS, following the approval of the roof replacement project in the amount of Twenty-Eight Thousand Nine Hundred Dollars ($28,900.00), a balance of Two Hundred Twenty-One Thousand One Hundred Dollars ($221,100.00) remains available for the paving project; and

WHEREAS, the cost of the paving project exceeds the remaining budgeted amount by Twenty-Seven Thousand Eight Hundred Fifty-Four Dollars ($27,854.00); and

WHEREAS, the Town Board has determined that it is in the best interest of the Town to utilize reserve funds in the amount of Twenty-Seven Thousand Eight Hundred Fifty-Four Dollars ($27,854.00) to complete the project;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Seneca hereby accepts the proposal submitted by Ruston Paving Company, Inc. for the paving of the north side of the Town Complex in the amount of $248,954.00; and

BE IT FURTHER RESOLVED, that the Town Board hereby authorizes the transfer and expenditure of Twenty-Seven Thousand Eight Hundred Fifty-Four Dollars ($27,854.00) from the appropriate Town Reserve Fund to supplement the funds previously appropriated for this project; and

BE IT FURTHER RESOLVED, that the Town Supervisor is authorized and directed to execute any contracts, agreements, and related documents necessary to complete the project.

DRAFT Resolution #2

Resolution Authorizing the Deferral of the North Side Town Complex Paving Project and Authorizing Applications for State Funding Assistance

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WHEREAS, the Town Board of the Town of Seneca has identified the need for paving improvements to the north side of the Town Complex; and

WHEREAS, the Town Board has reviewed a proposal from Ruston Paving Company, Inc. for the completion of the paving project; and

WHEREAS, the Town Board recognizes the value of the proposed improvements but wishes to explore opportunities for state funding assistance prior to proceeding with the project; and

WHEREAS, the Town Board acknowledges that any proposal or estimated project cost currently under consideration may be subject to change due to market conditions, material costs, labor costs, and other factors prior to the commencement of construction; and

WHEREAS, the Town Board has determined that it is in the best interest of the Town to defer the paving project until the 2027 construction season and pursue available state funding opportunities to offset project costs;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Seneca hereby elects to defer the paving project for the north side of the Town Complex until 2027, subject to future review and approval by the Town Board; and

BE IT FURTHER RESOLVED, that the Town Board authorizes Supervisor Grammar to investigate, pursue, and submit applications for any available state funding, grants, appropriations, or other financial assistance programs that may be used to support the paving project; and

BE IT FURTHER RESOLVED, that the Town Board acknowledges that the current proposal from Ruston Paving Company, Inc. is being utilized for planning and funding purposes only and that updated pricing and proposals may be required prior to the award of any future contract; and

BE IT FURTHER RESOLVED, that any future contract award for the paving project shall be subject to all applicable procurement requirements and approval by the Town Board.