

TOWN OF SENECA
REGULAR MEETING MINUTES
November 18th, 2025

PRESENT	
DREW WICKHAM <i>Supervisor</i>	SHANA JO HILTON <i>Bookkeeper/ Assessor</i>
JASON MOSHER <i>Councilman</i>	JIM LAWSON <i>Highway & Water Superintendent</i>
JIM MALYJ <i>Councilman</i>	PAT KING <i>Motor Equipment Operator</i>
HOWARD KEENEY <i>Councilman</i>	CORDELL RASMUSSEN <i>Deputy Water Superintendent</i>
HALEY EAGLEY <i>Town Clerk</i>	KATHY MASTELLAR <i>Historian</i>
	DAN JONES <i>Casella Waste Service</i>

Supervisor Wickham called the meeting to order at 7:30 pm and led the pledge of allegiance. The Regular monthly Meeting of the Town of Seneca, held by the Seneca Town Board, Ontario County, State of New York was held at 3675 Flint Rd., Stanley, NY 14561 on November 18th, 2025, at 7:30 pm.

Supervisor Wickham led the Pledge of Allegiance and dispensed with Roll Call as everyone in attendance was acquainted. It was noted that Councilman Orbaker was necessarily absent. Supervisor Wickham then looked for a motion to approve the agenda. The motion was made by Councilman Mosher and Seconded by Councilman Keeney. The motion carried.

PRIVILEGE OF THE FLOOR

Supervisor Wickham gave privilege of the floor to anyone who wished to speak about anything. Nobody wished to speak at this time.

SUPERVISOR'S REPORT

Supervisor Wickham noted that he wanted to continue with the ambulance discussion. He spoke with Town Attorney Roulan who is researching some of the issues before preparing a resolution to bring the topic to a close. Attorney Roulan said that it is the Town Board's decision to set up a taxing jurisdiction. So, it's up to the Town Board to move forward with or to not move forward with creating a taxing jurisdiction.

If the Town Board makes that decision, there is a Board of Commissioners with the Ambulance that would work up their budget, they would submit their budget to us and their revenue expectations. It would be the Town Board's decision to accept or reject the budget, and they would be able to ask for something different if they rejected it. The Town Board has a bit of a say in what the rate would end up being, but it would largely fall on a separate board to analyze that and put it together. Supervisor Wickham said that Attorney Roulan would bring a resolution to the Board in December to vote on whether or not they would establish this taxing jurisdiction or not. Supervisor Wickham said that any board members with questions or concerns before the December meeting could discuss it before then.

Supervisor Wickham looked for a motion to approve the minutes of the October 21st Regular Meeting. The motion was made by Councilman Keeney and seconded by Councilman Malyj.

We had one communication today: the City of Geneva office building will have a License Plate drop box starting on November 17th. You can now surrender your plates and/or renew your vehicle registration at this box.

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DEPARTMENT REPORTS

CASELLA: Dan Jones said there isn't much new happening at the landfill. Construction Season is over and they're in the new cell. They're just preparing for winter and buttoning up some things. Supervisor Wickham asked if there was anything they didn't get done this year that they were hoping to get done. Mr. Jones said there is one little slope that they're seeding and trying to get done; however, seeding is a bit of a waste of time at this point in the season.

SHG AMBULANCE: Mrs. Gibeau said that there will be a Pizza Night on the 5th of December. Local Fire Departments have a parade with Santa. Santa comes in and visits the kids and each kids leaves with something from Santa. They are preparing for the Frosty's Ontario County Holiday Convoy. This does come through Stanley. This is on December 6th and will typically make it to our area around 8:00 pm.

The Ambulance is working on Town Contract and their Certificate of Need. They're also working on their Narcotics License renewals. Those are up in February and are a fairly extensive renewal process. They will be offering Community CPR and First Aid classes- those are on January 31st at 8:00 am, 11:00 am, and 2:00 pm. If there is enough interest, they will hold a second date. If not, they will hold one again in the Springtime. These classes take approximately 2 Hours and they ARE NOT certification classes. These classes are to teach the "nitty gritty" actions that save lives. The SHG ambulance is able to certify someone; so, if someone specifically requests to be certified- then they can stay after the course and complete the remaining tasks to be certified. The classes that they are planning to hold are for the purpose of teaching the most people the really important training.

WATER: Councilman Malyj asked what the "Deactivated Accounts" were on Sutton Rd. and Councilman Mosher asked about the Deactivated Account on Wabash Rd. Water Superintendent Lawson explained that the Sutton Rd. accounts were for the Experimental Station [they deactivate their accounts in the Winter and reactivate them in the Spring]. The one on Wabash Rd. was a trailer that United Land Stewards, LLC just bought.

ZONING AND CODE ENFORCEMENT: CEO Hoover said that the all-electric mandate is postponed. At least temporarily. There was a lawsuit filed back in 2023 by several home builder associations in New York. The original judge denied the request, and it is now in an appeal process; so, the state has agreed to hold that off. They're planning to hear opening cases after the first of the year. CEO Hoover is guessing that we'll go on for at least the first half of the year before any new ground breaks on that topic.

CEO Hoover also followed up with the house in Flint that had dogs taken away a couple of weeks ago. This house, along with two other properties owned by Casella, are going to be removed from their properties as they are deemed uninhabitable. Mr. Jones, with Casella, is waiting for some quotes from contractors on the removal of these homes. We should have more information in the next 30-40 days.

HISTORIAN: The Board commended Historian Mastellar on her Veteran's Day Display. It's something different and pretty cool to have a display at the Town Hall.

Supervisor Wickham looked for a motion to approve the Supervisor, Town Clerk, and CEO Reports. Councilman Malyj made the motion that was approved by Councilman Mosher.

WARRANTS

Res.	Title/ Description				Aye	Nay	Absent	MOTION	SECOND
#69-25	Authorization to pay the 2025 Audited Vouchers				4	0	1	Councilman Keeney	Councilman Mosher
							LIGHTING		
General	Highway	Water	Sewer	Water Capital	Hall	Stanley	Seneca Castle		
\$322,153.28	\$149,065.92	\$33,077.96	\$1,332.44	\$12,262.22	\$331.56	\$250.64	\$250.71		

TOWN OF SENECA
REGULAR MEETING MINUTES
November 18th, 2025

NEW BUSINESS

Res #	Title/ Description	Aye	Nay	Absent	Motion	Second
#70-25	Adopt 2025 Operating Budget	4	0	1	Councilman Malyj	Councilman Mosher
#71-25	Authorize County Tax Buydown	4	0	1	Councilman Mosher	Councilman Keeney
#72-25	Approve 2026 Ontario County Dog Control Contract	4	0	1	Councilman Malyj	Councilman Keeney
#73-25	Authorize 2025 Water Balance Relevy	4	0	1	Councilman Mosher	Councilman Malyj
#74-25	Authorize Removal of Voided Checks	4	0	1	Councilman Keeney	Councilman Malyj
#75-25	Authorize Interfund Transfer from Water Operating Fund to Water Capital Improvement Fund	4	0	1	Councilman Mosher	Councilman Keeney
#76-25	Authorization to solicit bids for Water SCADA System Updates	4	0	1	Councilman Malyj	Councilman Mosher
#77-25	Authorization to Sign a NYSEG Easement for Gas Service Install	TABLED			Motion to Table was made by Councilman Keeney	Seconded by Councilman Mosher

RESOLUTION 77-25: Supervisor Wickham stated that he doesn't have a ton of information on this. NYSEG sent over an Easement Agreement while he was on vacation, and he hasn't been able to speak to any other department heads about this. The new business being built in Stanley is looking to get hooked up to gas. NYSEG is looking to obtain an easement in order to run the gas under South Street and run it along the side of our property line and to the new building. Supervisor Wickham stated that he's assuming that they would run it next to the driveway instead of "in" the driveway; but there isn't much room next to the driveway for a gas line. Councilman Mosher stated that the map looks like its *just* off the driveway.

Since there were too many questions, Supervisor Wickham proposed that when they meet on December 3rd to approve the Water Department bid, they could re-visit this subject and talk about it.

PRIVILEGE OF THE FLOOR

Supervisor Wickham gave privilege of the floor. Town Resident, Larry Townley, asked where we were at while flushing the hydrants and greasing the caps. Supervisor Wickham stated that it was in their report and Mr. Townley stated that he won't get to see the report until later and asked if Mr. Rasmussen could answer the question for him.

Mr. Rasmussen said that they are all winterized and there is a third of them that have been fully completed. They continue to work on them before winter. They have slowed down recently in order to complete other winterizing tasks before it gets too late.

ADJOURNMENT

With nothing left to be said, Supervisor Wickham looking for a motion to enter into Executive Session regarding the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. At 7:59 pm, the motion was made by Councilman Keeney and Seconded by Councilman Malyj. Supervisor Wickham then looked

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for a motion to include Supervisor Elect, Roslyn Grammar in tonight's Executive Session. The motion was made by Councilman Keeney and was seconded by Councilman Malyj. There will be no business during or after the Executive Session. At 8:28 pm, Councilman Mosher made the motion to exit executive session. That was seconded by Councilman Malyj. At 8:29 pm, Supervisor Wickham looked for a motion to officially adjourn the Regular Monthly Meeting. The motion was made by Councilman Keeney and that was seconded by Councilman Malyj. Meeting was adjourned.

Respectfully,
Haley Eagley, Town Clerk