
AGENDA

SENECA TOWN BOARD

Regular Meeting | Tuesday, February 17th, 2026 | 7:30 pm

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda
4. Privilege of the Floor
5. Supervisor's Report
 - a. Meeting with Claudia Tenney's Representative- Josh
 - b. Update from County Meetings
 - c. Ambulance Discussion
 - d. Financial Workshop #2- March 9th @ 5:00 pm
 - e. Monthly Budget Report
6. Approve the Minutes
 - a. January 16th- Highway Workshop
 - b. January 20th- Regular
 - c. February 2nd- Financial Workshop #1
7. Communications
 - a. USDA Invasive Insect Survey
 - b. Inside Dirt Newsletter
8. Department Reports
 - a. Casella
 - b. SHG Ambulance
 - c. Highway
 - d. Water
 - e. CEO
 - f. Assessor
 - g. Town Clerk
 - h. Historian
9. Accept Supervisor, Town Clerk, and CEO Reports
10. Warrants
 - a. **Resolution #32-26:** 2026 Warrants
11. New Business
 - a. **Resolution #33-26:** Authorize Host-Fee Audit
 - b. **Resolution #34-26:** Authorize Quote for Ferris Mower from Twin Pines
 - c. **Resolution #35-26:** Deem Excess Property
 - d. **Resolution #36-26:** Accept Quotes for Water Meters and Authorize Purchase
 - e. **Resolution #37-26:** Accept Quotes for Oil Filters and Authorize Purchase
12. Old Business
13. Privilege of the Floor
14. Adjournment

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Resolution # 32-26

Authorization to Pay the 2026 Audited Vouchers

WHEREAS, the Town of Seneca Town Board must authorize payment of bills within the Town each month; and

WHEREAS, prior to authorizing, the Town Board will present claim numbers and the amount to be paid for each department; and now, therefore

BE IT RESOLVED, the Town Board of the Town of Seneca hereby authorizes payment of the January 2026 bills as presented.

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Resolution #33-26

Authorize Casella Host-Fee Audit

WHEREAS, the Town Board of the Town of Seneca wishes to conduct an audit to verify that the quarterly payments made by Casella are in accordance with the Host Agreement for the Ontario County Landfill; and

WHEREAS, EnSol, Inc. has submitted a proposal for Professional Services outlining a three step Scope of Work to complete this audit for a total cost of \$2,000; and

WHEREAS, funds for this service have been allocated in the 2026 adopted town budget, line A1989.42 (Landfill Audit); and

WHEREAS, in accordance with General Municipal Law §104-b and the Town of Seneca Procurement Policy, the solicitation of alternative proposals is not required for professional services such as this; and therefore

BE IT RESOLVED, the Town Board of the Town of Seneca hereby accepts the proposal from EnSol, Inc. and authorizes the Supervisor to execute this agreement for a total cost not to exceed \$2,000.00.

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RESOLUTION #34-26

Approve Trade-in and Accept Quote #470048

WHEREAS, the Town of Seneca Water Superintendent has determined that the 2022 Ferris mower currently owned by the Town of Seneca is eligible for trade-in; and

WHEREAS, three (3) quotes were obtained from Twin Pines for the purchase of a Ferris mower upon trade-in; and

WHEREAS, Quote #470048 from Twin Pines is for a leftover 2025 mower. This quote has been reviewed and determined to provide the best pricing and overall value to the Town of Seneca; now

THEREFORE, BE IT RESOLVED, that the Seneca Town Board hereby approves the trade-in of the 2022 Ferris mower under the terms presented; and

BE IT FURTHER RESOLVED, that Quote #470048 from Twin Pines for the purchase of a leftover 2025 Ferris mower is hereby accepted.

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RESOLUTION #35-26

Declare Excess Property

WHEREAS, the Town of Seneca Water Department owns certain equipment and vehicles that are no longer necessary for municipal purposes; and

WHEREAS, the Water Department has determined that the following items are obsolete, no longer in regular use, or no longer cost-effective to maintain:

- 1986 GMC P35 Van
- Homelite Generator
- Craftsman Toolbox
- Onan Generator

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Seneca hereby declares the above-listed items to be excess property; and

BE IT FURTHER RESOLVED, that the Town Board authorizes the disposal of said property in accordance with applicable New York State law and the Town of Seneca procurement and surplus property policies, including but not limited to sale, auction, trade-in, or other lawful means deemed to be in the best interest of the Town.

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Resolution #36-26

Approver Purchase for Water Meter

WHEREAS, the Town of Seneca Water Department recently identified that an existing water meter is not compatible with and does not properly communicate with the newly implemented SCADA system due to the age of the meter; and

WHEREAS, reliable communication between the water meter and the SCADA system is necessary to ensure accurate monitoring, reporting, and operation of the water system, particularly in coordination with the upcoming pumphouse project; and

WHEREAS, the Water Department has been offered a free trial of a newer style replacement water meter and desires to evaluate the performance and compatibility of this meter prior to making a final vendor selection; and

WHEREAS, because the Water Department is taking advantage of this trial opportunity, an exact quote is not yet available; however, the total cost of the replacement meter is not expected to exceed \$8,500.00; and

WHEREAS, approval of this purchase is required prior to the March Board Meeting due to the timeline associated with the commencement of the pumphouse project.

NOW, THEREFORE, BE RESOLVED by the Seneca Town Board as follows:

1. The Water Superintendent is hereby authorized to purchase a replacement water meter compatible with the new SCADA system.
2. The total expenditure for the purchase shall not exceed \$8,500.00.
3. The Water Superintendent is further permitted to evaluate the trial meter and select the vendor deemed to be in the best interest of the Town of Seneca, provided the purchase price does not exceed the approved amount.
4. Funds for this purchase shall be paid from the appropriate Water Department budget line item.

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Resolution #37-26

Resolution Approving the Bulk Purchase of Filters

WHEREAS, the Seneca Highway Department has determined the need to purchase filters in bulk for the proper maintenance and operation of department equipment and vehicles; and

WHEREAS, the Highway Superintendent obtained the following quotes for the bulk purchase of filters:

- Car Quest of Penn Yan: Includes 67 filters for \$2,495.13
- Monroe Tractor (Filter Program): Includes 76 filters for \$3,160.09
- Oil Filter Service, Inc.: includes 83 filters for \$2,414.49; and

WHEREAS, the quote submitted by Oil Filter Service, Inc. provides all required filters at a lower overall cost than the other quotes received; and

WHEREAS, the Town Board has determined that accepting the quote from Oil Filter Service, Inc. is in the best interest of the Town of Seneca; now therefore, be it

RESOLVED by the Seneca Town Board that the quote from Oil Filter Service, Inc., in the amount of \$2,414.49, is hereby accepted.