CASELLA

Monthly Report of Activities *Date: May 2026*

Gas Infrastructure:

Gas expansions projects for 2026 – 1 in the spring (south side of Landfill) in conjunction with permanent capping project on the south slope and 1 in the late summer/fall (new cell slopes, NW Corner of Landfill)

Stormwater:

All storm water controls are functioning as designed. Annual cleaning of storm water diversion ditches has begun and is expected to continue throughout the summer. Cleaning of Storm Water Retention Ponds started this week and is expected to continue throughout the summer.

Operations:

Daily operations are going well with no issues currently. Contractor for Final Cap project on the south slope is mobilizing in this week.

Regulatory:

Annual cleaning of the leachate collection system scheduled to begin in July 2026

Activities and events at the landfill (tours, collection events, etc.):

Transfer Station:

Started issuing 2026 Permits on 15 Jan 2026

Permits issued to date: 786

HIGHWAY DEPARTMENT

Monthly Report of Activities *May 15th – June 10th*

- Finished the first round of mowing and half done with the second round. Both tractors are out every day.
- Put shoulders down on South Street.
- Serviced and rotated tires on Car 1.
- Suit Kote finished micro-paving South Street & West Main Street
- Seneca Stone Corp paved Jones Road. We had help from the following towns with the hauling of asphalt: 5 Seneca, 2 Manchester, 6 Phelps, 2 Geneva, 2 Benton, 3 Hopewell along with 2 flow boys from Seneca Stone.
- I attended highway school in Ithaca June 1st – 3rd.
- I worked on and submitted the 1st quarter CHIP's reimbursement.
- Hauled material for Gorham for paving projects
- Helped Phelps with a milling and paving project
- Picked up Truck 5 from Viking
- Installed speed bumps on Buffalo Street
- Took possession of our new mini excavator
- Continued replacing faded or incorrect signs
- 1st round of road striping is in effect, you will see the company within the next few weeks
- Paved over our new cross culvert and where the Water Department had a leak on Flat Street
- Continued ditching and added on to a driveway on Flat Street
- We all attended a Flagger Certification course at the Ontario County Safety Building
- Helped the Water Department by flagging while they installed a new service
- Spoke to Ontario County representatives- the Vogt Road bridge is undergoing some bore-samples starting June 22nd. I was told it could take a week or two. The County is sending out mailers to residents that are directly affected but while they're doing their work, Vogt Road will be closed. They are guessing the project to replace the bridge will take place in 2027-2028.

Pat

WATER DEPARTMENT

Monthly Report of Activities *Date: June 2026*

- The State Report for May has been completed and turned into the Health Department.
- Monthly samples taken passed.
- Dig Safe tickets as requested.
- Flushed dead-end hydrants.
- Did weekly checks on pressure vaults.
- Mowed and weed whacked as needed.
- Took weekly chlorine residuals.
- Responded to high level alarm at sewer station and found that a transducer needed to be cleaned and adjusted.
- Turned valves.
- Serviced Hydrants.
- Water Service Installed.
- Rebuilt Hydrants.
- Installed new meter angle valve on Mott Rd.
- Fixed curb box.
- Top soiled and seeded various areas.
- Took trash to transfer station weekly.
- Attended Water Training.

CODE ENFORCEMENT & ZONING

Monthly Report of Activities *Date: June 2026*

- Follow up to the two properties that we are in court with:
  - **Gates Road:** about 70% of the garbage and rubbish has been removed or taken care of. Given the progress, it was agreed upon to grant the property owners a 30-day time grant to finish their work to bring the property into compliance. The next court date is July 1st.
  - **Number Nine Road:** The owners have removed 13 Dogs from the property. The Town and County were prepared for trial. The defendants requested an additional adjournment to be in compliance with all violations. The defendants committed to reducing the number of dogs on their property to the required number of 10 and ensuring that they are all licensed and vaccinated. Per agreement with all parties, the judge adjourned the trial to August in a final attempt to gain compliance. If compliance is obtained, the Town will request a court order to allow County Animal Control to conduct routine quarterly inspections of the property for a period of at least two years to ensure that compliance is maintained.
- I will be issuing two additional appearance tickets to other properties in Stanley. Both are Property Maintenance Issues.
- We have successfully gained compliance with approximately 6-8 properties with letters and communication with property owners.
- I have been notified that Seedway will begin breaking ground this month. They are preparing the SW portion of the site for parking and material storage and will then complete the necessary work for the DWPP as presented and approved by the Planning Board. Most of the initial construction traffic will utilize an existing drive off Austin Road.
- Silos of Seneca event venue was in front of the Zoning Board for their annual SUP Review. There were no violations identified over the previous year. The Zoning Board voted to remove the condition of annual review and instead requested an annual report of activities be forwarded to the Zoning Office. The Board will always maintain the ability to address this if there are violations of the SUP.

ASSESSOR

Monthly Report of Activities *Date: May 2026*

- Grievance Day was held on May 26th from 4:00 pm to 8:00 pm. There were no appointments scheduled and no walk-ins. So, a very quiet evening.
- There were a couple of verified changes the Board of Assessment Review ratified. That being a parcel split where the improvements inadvertently were placed on the wrong parcel.
- I have finalized and sent out file to the County in preparation for the July 1 Final Roll Deadline.
- I have signed up for a Continuing Education Course- Ethics which is required every 6 years.
- Feel free to reach out if you have any questions!

TOWN CLERK

Monthly Report of Activities *May 1st – May 31st, 2026*

TOWN CLERK

- Sent out Dog Licenses and collect renewals as needed.
- Sent Pavilion Deposits back as necessary
- Cleaned out my Clerk Closet and was able to get rid of the Administrators Handbook to BCBS form 1991 (as well as many other binders from the 90s)
- Helped Bookkeeper Wrights Daughter learn how to Scan documents. She's been helping us scan our old documents to free up space in the vault. She made it through her first whole box of Payroll from the 1960s.
- Our new phone system should be installed here in the near future. CEO Hoover has been working on that with Frontier and would be able to explain more about it.
- Attended a discovery call with Bookkeeper Wright, Supervisor Grammar, and Edmunds/BAS. We really love this program as it seems to have everything that we would ever need covered within their system. It looked very seamless and simple and we were highly impressed.

WATER

- Sent out various repair bills & final bills.

COMMUNITY & COMMUNICATIONS

- Supervisor Grammar and I have started a newsletter that we would like to do Quarterly. The intention will be to utilize our email/ text list and see how it goes. We would like to try this to get more word out about community engagement, department information (what they're working on, employee spotlight & fun facts). If we need to increase the frequency or look into mailing in the future, we may do that.

DOGS			
New Dogs	**Dog Renewals**	**Unrenewed Dogs**	**Dogs with Changed Status**
1	15	9	3
APPEARANCE TICKETS	**NOTICE TO COMPLY TAG**	**OWNER/ANIMAL UPDATES**	
0	0	0	

DEC LICENSES		
Total Sales	**State Portion**	**Town Commission**
$25.00	$23.62	$1.38

OTHER				
New Marriage Licenses	**Vital Statistic Inquiries**			**Certified Copies**
0	**Birth: 0**	**Death: 0**	**Marriage: 0**	0

WEBSITE		
861 Unique Visits **(down 8% from last month)** *An individual person who visits a website at least once within a specific reporting period (Ex. Daily or Monthly). Counted only once regardless of how many pages the person views or how many times they return to the website.*	**2, 123 Page Views** **(up from last month)** *Total Activity. A Fundamental web analytic that measures the number of times a page on a website is loaded or reloaded by a browser. It tracks every instance of a page being viewed, regardless of whether it is a new or returning visitor, or manual refresh.*	**2.42 Average Pages Per Visit** **(up 22% from last month)** *An engagement metric measuring the average number of pages a user views during a single session on a website.*