

SENECA TOWN BOARD

Organizational Meeting Minutes | January 8th, 2026

PRESENT

ROSLYN GRAMMAR <i>Supervisor</i>	
JIM MALYJ <i>Deputy Supervisor</i>	SHANA JO HILTON <i>Assessor</i>
JASON MOSHER <i>Councilman</i>	DEBRA WRIGHT <i>Bookkeeper</i>
JESSE ORBAKER <i>Councilman</i>	KATHY MASTELLAR <i>Historian</i>
KAREN MOON <i>Councilwoman</i>	PATRICK KING <i>Highway Superintendent</i>
HALEY EAGLEY <i>Town Clerk</i>	CORDELL RASMUSSEN <i>Public Works Maintenance Assistant</i>

The Organizational Meeting of the Town of Seneca was held on January 8th, 2026, at 4:00 pm at the Town Hall, 3675 Flint Rd., Stanley, NY 14561.

Supervisor Grammar led the Pledge of Allegiance and called the 2026 Organizational Meeting to order at 4:00 pm. She initiated the Roll Call and all in attendance were acquainted.

Supervisor Grammar looked for a motion to approve the agenda for this meeting. A motion was made by Councilman Orbaker and Seconded by Councilman Malyj. Motion carried. Supervisor Grammar explained that she had one amendment to the agenda and that was to add Resolution #23-26 for a budget amendment to reflect a 5% wage increase that was previously recorded as 3%. She looked for a motion to approve the amended agenda. A motion was made by Councilman Malyj and Seconded by Councilman Orbaker.

PRIVILEGE OF THE FLOOR

Supervisor Grammar offered privilege of the floor. Nobody wished to speak at that time.

ORGANIZATIONAL RESOLUTIONS

Supervisor Grammar explained that we would look to approve the Organizational Resolutions in a block as we have previously done [historically, we had approved these resolutions in 3 separate blocks; however, this year they are grouped as one block]. Supervisor Grammar looked for a motion to approve Organizational Resolution #1-26 through #19-26 as a block. Councilwoman Moon made a motion that was seconded by Councilman Orbaker.

Supervisor Grammar asked if there were any questions before they voted. Councilman Mosher recommended that we have a little more conversation regarding the board appointment resolutions (specifically Resolutions 8, 9, 10 of 2026). With some discussion, the board was comfortable moving forward as these are annual re-appointments and there are no new people being appointed.

Looking at the other Organizational Resolutions, Councilwoman Moon asked if our Town Attorney has municipal experience. Being new she is just curious. Councilman Mosher added that Attorney Roulan has represented the Town since before he started on the board and asked Assessor Hilton to elaborate if she could. Assessor Hilton explained that he has the history and is a general attorney for the Town. Historically, we would hire out specific

attorneys for larger issues [Ex. The Landfill]. Supervisor Grammar explained that she plans to meet with Attorney Roulan soon and invited Councilwoman Moon to be there so that she could meet Mr. Roulan.

Councilwoman Moon asked one more question before moving on. She wondered what all CPA Golden is helping us with as the financial consultant. Supervisor Grammar said that she is staying on as a consultant while we finish up 2025 reporting and train the new Town Bookkeeper and that we will revisit this later once things settle down. Councilman Mosher asked how the financial compensation would be changing for CPA Golden and Supervisor Grammar stated that she will finish 2025 tasks under her current rate.

Councilman Orbaker asked if going from 3% to 5% was a significant increase. Supervisor Grammar explained that when they originally passed the budget, it was set at 3%. At the November 2025 board meeting in executive session, they discussed increasing the 3% to 5% and that’s what the salary resolution reflects. Councilman Orbaker asked if that was including the councilmembers and everybody else. Assessor Hilton clarified that any elected officials who were previously advertised cannot legally get an increase without a resolution that is subject to permissive referendum. Councilman Orbaker accepted the explanation.

With no other questions from the board, Supervisor Grammar looked for a vote on the Organizational Resolutions. All were in favor.

NEW BUSINESS

Res. #	Description	Ayes	Nays	Abstain	Motion	Second
1-26 through 19-26	Organizational Resolutions (attached)	5	0	0	Councilwoman Moon	Councilman Orbaker
20-26	Authorize 2026 Cooperative Electricity & Gas Supply Bid	5	0	0	Councilman Mosher	Councilman Orbaker
21-26	Set Public Hearing for Local Law #1-26 (Tax Cap Override)	5	0	0	Councilman Malyj	Councilman Mosher
22-26	Set Public Hearing for Local Law #2-26 (Geographical Boundaries)	5	0	0	Councilwoman Moon	Councilman Malyj

Supervisor Grammar stated that the Court Justice Audit will be planned for January 20th at 7:00 pm before the regular meeting.

PRIVILEGE OF THE FLOOR

Supervisor Grammar offered privilege of the floor. Nobody wished to speak at that time.

With nothing left to be brought before the board, Supervisor Grammar looked for a motion to enter executive session for t the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The Motion was made by Councilman Mosher and seconded by Councilman Orbaker. Motion Carried. Supervisor Grammar looked for a motion to invite all department heads into the executive session. A motion was made by Councilman Orbaker and seconded by Councilman Malyj. At 4:40 pm Supervisor Grammar looked for a motion to exit executive session. The motion was made by Councilman Mosher and Seconded by Councilwoman Moon. At 4:53 pm Supervisor Grammar looked for a motion to officially adjourn

the 2026 Organizational Meeting. Councilman Mosher made the motion that was seconded by Councilwoman Moon.

Respectfully submitted,
Haley S. Eagley
Town Clerk